

Date:  
Name of the Consultant  
Consultant Radiologist  
Teaching Hospital Badulla



### Posting Students for Clinical Appointments

**Batch** :  
**Group** :  
**Appointment** : Short Clinical Appointment- Surgery-  
Radiology (1 week)  
**Date of Commencement** :  
**Duration** : 1 Week  
**Date of completion** :

#### Note:

- 1) The student's names are printed at the bottom of this letter.
- 2) The Student Handbook gives all the details of the appointment.

#### 3) **Attendance**

1. **100% attendance** and **acceptable attitudes and behaviour** during the clinical appointment are expected (By-Law 41 (viii)).
2. The consultant is responsible to decide on the satisfactory completion of the appointment of the students.
3. If the consultant orders any student to **extend the period of appointment**, it will be the responsibility of the student to find the extra time needed.
4. No student will be allowed to commence the professorial appointment without completing all other appointments and getting the signatures.

#### 4) **Duration of the training**

1. **Monday to Saturday** : **08.00 am to 12 noon**
2. **Sunday** : **Off** (Except weekend casualties)

#### 5) **Attendance Register:**

1. The group monitor is responsible to collect the attendance register from the Clinical coordinator, get it **marked and signed by the teacher** on each working day.
2. Please verify the **attendance** in the register daily.
3. Please **sign** the **Attendance Register** at the **end of the appointment** by senior most consultant and instruct the group monitor to return it to the Clinical Coordinator.
4. Satisfactory attendance is essential irrespective of students attaining sufficient standard in the appointment.
5. If there is any extension of the appointment for one or more students, a separate register will be issued on request.
6. The **Attendance Register** must be returned at the end of the appointment, along with the letters of excuse with or without the medical certificates for verification and documentation purposes.

**6) At the end of the appointment, fill the Student Record Book & Clinical Portfolio**

1. Please **fill the page – Clinical Appointment (Short) Surgery. - Radiology**
2. Ensure to document the **attendance**.
3. Ensure to comment on the **behaviour and attitudes** of the student.
4. Finally, place your **signature** and your **official seal**.
5. Consultant's signature in the **Student Record Book** will confirm the attainment of sufficient competencies in the appointment.

**Group A/B/C/D**

	Name of the Student	Registration Number
01		
02		
03		
04		
05		
06		
07		
08		
09		
10		

Thanking you

Sincerely Yours,

.....  
Snr. Prof. Muditha Vidanapathirana  
Dean,  
Faculty of Medicine,

+552051233, +94772988227, [dean.fomed@uwu.ac.lk](mailto:dean.fomed@uwu.ac.lk)

## Surgery Portfolio

### (6.5) Radiology Short Appointment

#### (6.5.1) Objectives

On completion of clinical training in radiology, students should be able to

1. **Investigations** - Be able to fill the investigation forms related to the radiological investigations.
2. **Procedures** - Be able to describe the commonly used radiological procedures, their indications, limitations and hazards as well as the preparation of patients for these procedures.
3. **Interpretation** - Be able to explain the basic principles of interpretation of the common types of radiographs.
4. **Preparation of the patients** - Have observed the needed radiology related procedures when possible and be able to describe the underlying principles of these procedures and the preparation of patients.

Signature should be obtained from SHO/Registrar/SR/Consultant

#### Interpretation & Reporting

	BHT/Clinic no	Diagnosis	Date & signature
Chest (X-ray)			
Abdomen (X-ray)			
Skeletal system (X-ray)			
Intravenous urogram			
Barium studies			
CECT			
MRI			

#### Observation

	BHT/Clinic no	Diagnosis	Date & signature
MCUG			
CT (NCCT / CECT)			
MRI			
Hysterosalpingogram			
Mammogram			
USS			
Tru-cut biopsy			

**(6.5.2) Assessment by Consultant**

I certify that the student has satisfactorily / unsatisfactorily completed his/her appointment in Radiology under me. I have given a grade based on his/her performance of the appointment.

**Radiology** From ..... to .....

Name of the Consultant:

Grade

.....  
**Consultant's signature**  
[with rubber stamp]

Grade –  
A – Excellent, B – Good, C- Poor

## Student Record Book

### SHORT CLINICAL APPOINTMENTS SURGERY

	<b>Duration</b>	<b>Attendance</b>	<b>Comments</b>	<b>Signature of Consultant</b>
<b>Orthopedics</b>	<b>02 weeks From To</b>			
<b>ENT</b>	<b>02 weeks From To</b>			
<b>Urology</b>	<b>02 weeks From To</b>			
<b>Anesthesia/ Critical Care</b>	<b>01 weeks From To</b>			
<b>Vascular Surgery</b>	<b>01 week From To</b>			
<b>Radiology</b>	<b>01 weeks From To</b>			
<b>Ophthalmology</b>	<b>01 week From To</b>			
<b>Oncological surgery</b>	<b>01 week From To</b>			
<b>Neuro Surgery</b>	<b>01 week From To</b>			